

Staff May Newsletter



Teacher Appreciation

The impact you make isn't always seen in the moment—but it lasts. You are helping prepare these children not just academically, but socially and emotionally for what comes next, and that matters more than we can measure.

As we close out the school year and transition into summer, take a moment to recognize the difference you make each and every day.

Thank you for your dedication, your patience, and the heart you bring into this school.



For next month, The Water Day Schedule is on the [Linktree](#) for you to see at anytime.



* **Summer Preparation**

Our **Summer Wish Lists** are live, and we've already had many families contribute— These donations directly support activities, outdoor play, and hands-on experiences.

If you have questions about summer transitions or expectations, please connect with your Team Leads—they are your best resource.

School Age Updates

A graphic with a colorful background of purple, blue, and yellow stripes and stars. It contains a white box with a rounded top and a drop shadow, containing the title 'School Age Updates' and a list of four items, each with a checkmark icon.

School Age Updates

- ✓ McKeel's last day is May 21 (early release)
- There will be no school age care for McKeel's students from May 22-31. Care resumes June 1 with Summer Camp.
- ✓ No School Age Care on May 29
- ✓ Mrs. Sam will follow up with families to ensure everyone is aware.



Reminders

- **Lesson Plans:** Must be posted and followed. Please also ensure they are taken down when no longer current.
- **Classroom Engagement:** Activities on lesson plans should be actively implemented.
- **Phone Use:** Not permitted in classrooms, especially during active supervision.
- **Food Deliveries:** Please schedule (like DoorDash) around lunchtime. Be mindful of handbook policies regarding eating in front of children.
- **End of Day Check-In:** Please ensure you check in with your staff and those of your team before you are leaving at the end of the day. Thank you!
- **Classroom Closing Expectations:** Tables should be cleared, and floors should be reasonably swept at the end of the day. Even with cleaning services, maintaining your classroom is a shared responsibility.
- **Verifying Pick Up:** Please remain mindful of who is picking up each child and ensure you are regularly checking Procure to verify and document the authorized person at pickup. This is especially important when groups are in non-traditional areas (such as the church or on walks). Maintaining clear awareness and accurate records helps ensure safety and accountability at all times.



□ Classroom Change Reminder

For any staff members who have been notified of a classroom change, please remember that your new classroom assignment will officially begin on **June 1st**. Starting that date, you should report directly to your new assigned classroom at the beginning of your shift.

Thank you for helping make this transition smooth for everyone!

